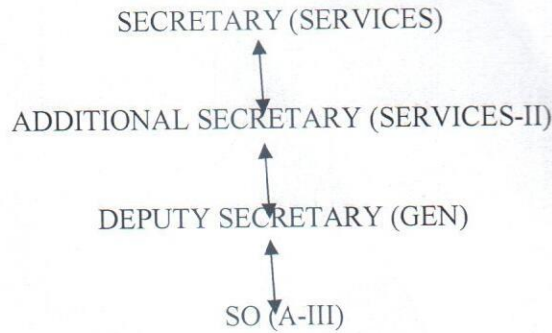


ORGANOGRAM



BRIEF RELATING TO WORKING & FUNCTION / ALLOCATION OF SUBJECTS PERTAINING TO ADMN-III SECTION, SGA&CD

- Upgradation cases of SGA&CD employees for the post of Private Secretary (BS-17) to (BS-18) and Senior Private Secretary (BS-19) in the Sindh Secretariat.
- Transfer & posting of Private Secretaries (BS-17) to Ministers / Advisors / Special Assistants to Chief Minister's Sindh.
- Transfer & posting of Personal Assistants (BS-16) to Ministers / Advisors / Special Assistants to Chief Minister's Sindh.
- Transfer & posting of Private Secretaries (BS-17) in Sindh Secretariat.
- Transfer & posting of Additional Private Secretaries (BS-16) in Sindh Secretariat.
- Transfer & posting of Personal Assistants (BS-16) in Sindh Secretariat.
- Transfer & posting of Stenographers (BS-14) in Sindh Secretariat.
- Promotion cases of Stenographers (BS-14) to Personal Assistants (BS-16), Personal Assistants (BS-16) to Additional Private Secretaries (BS-16), Additional Private Secretaries (BS-16) to Private Secretaries (BS-17) & Senior Private Secretaries (BS-19) of Sindh Secretariat.
- Misc. matters pertaining to the Stenographers (BS-14), Personal Assistants (BS-16), Additional Private Secretaries (BS-16) and Private Secretary (BS-17) to (BS-18) and Senior Private Secretary (BS-19).

POLICIES:

- In compliance to directives of Hon'ble Supreme Court of Pakistan, only cadre officers of PS (BS-17) of Sindh Secretariat are being considered for posting as Private Secretary to Ministers, Advisors & Special Assistants (Strength of Sindh Secretariat).
- Similarly only Additional Private Secretary / Personal Assistant (BS-16) of Sindh Secretariat are being considered for the posting as Personal Assistant to Ministers, Advisors & Special Assistants to Chief Minister's Sindh.

Moreover:

- Only transfer posting proposal of BS-19 & BS-20 of Administrative Departments as bifurcate vide order dated 16.02.2023 (copy enclosed).

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