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JOB DESCRIPTION ASSIGNED TO
SECTION (SERVICES-II)

1. Earned Leave / Ex-Pakistan Leave to the officers of BS-19 and above of all Departments of Government of Sindh (**except cadre officers**)
2. Pension, Retirement, LPR and encashment of LPR to the officers of BS-19 and above of all Departments of Government of Sindh (**except cadre officers**)
3. Deputation cases of non cadre officials / officers within the Province and outside the Province in different Ministries.
4. Special Selection Board for grant of deputation with the friendly countries and International Organization.
5. Re-Employment / extension in service of all categories.
6. Appointment on contract basis.
7. Relaxation of age for appointment under Govt. of Sindh.
8. Appointment of Army Officers as Chief Pilot, Pilot, Technician etc in Chief Minister's Secretariat & Governor Secretariat.
9. Regularization cases of Adhoc / contract employees under the Sindh (Regularization of Adhoc and Contract Employees) Act, 2013 from BS-16 & above.