

SECTION OFFICER DEVELOPMENT

1. The major task of Development Section is to plan and get constructed residences and office accommodations for the employees of SGA&CD and the members of the Cabinet.
2. To achieve this objective Development Section has been entrusted the following functions:
3. Co-ordination/Liaison with P&D, Finance Department & Communication and Works Department.
4. Preparation of Annual Development Program relating to SGA&CD.
5. Appraisal/Scrutiny of PC-I, arrangement of DDWP/PDWP meetings and approval of projects from DDWP/PDWP.
6. Issuance of Administrative Approval of development schemes to the Executing Agencies.
7. Maintenance of record of ADP schemes.
8. Collection/Compilation of periodical progress reports of all Development Schemes.
9. Establishment of Civil Officers Mess.