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**MOST IMPORTANT**  
**CIRCULAR**



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No. SORI(SGA&CD)5-118/2025  
**GOVERNMENT OF SINDH**  
**SERVICES, GENERAL ADMINISTRATION &**  
**COORDINATION DEPARTMENT**  
**(REGULATION WING)**

Karachi, dated the 24<sup>th</sup> July, 2025

To,

- 1) The Chairman, Planning & Development Board, Sindh Planning & Development Department, Government of Sindh, Karachi.
- 2) The Senior Member, Board of Revenue Sindh, Hyderabad.
- 3) The Additional Chief Secretaries (All), Government of Sindh, Karachi.
- 4) The Principal Secretary to Governor, Sindh, Karachi.
- 5) The Principal Secretary to Chief Minister, Sindh, Karachi.
- 6) The Administrative Secretaries (All), Government of Sindh, Karachi.
- 7) The Commissioners (All) in Sindh.
- 8) The Deputy Commissioners (All) in Sindh.

**SUBJECT: VERIFICATION OF CREDENTIALS AND ANTECEDENTS PRIOR TO INITIAL APPOINTMENT**

Sir/Madam,

It has come to the notice of the Competent Authority i.e. Chief Minister, Sindh that certain Administrative Departments and their subordinate offices are not adhering strictly to the required procedures for verifying credentials and antecedents at the time of initial appointment.

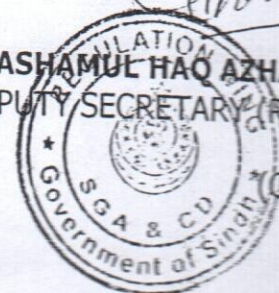
2. In view of the above, it is directed that no appointment letter/order shall be issued unless all credentials are duly verified, including :-

- Educational qualifications (degrees and certificates from relevant Boards/Universities).
- Computerized National Identity Card (CNIC).
- Domicile.
- Permanent Residence Certificate (PRC).
- Any other relevant documents.

3. All Administrative Departments are hereby instructed to ensure strict compliance with these directions. The orders must be disseminated to all attached departments and field formations. Any lapse in compliance will be viewed seriously.

4. Receipt of this circular may be acknowledged.

(IHTASHAMUL HAO AZHAR SOOMRO)  
DEPUTY SECRETARY (REGULATION)



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Copy to:

- i. Chairperson, CM's Inspection, Enquiries & Implementation Team Department, Government of Sindh with reference to Summary No. ENQ(CMIT)/13/2024/469 dated 26.03.2025.
- ii. Secretary (Services), SGA&CD, Government of Sindh with reference to U.O. No. SOIII(SGA&CD)3-54/2025 dated 02.07.2025.
- iii. Secretary, Agriculture, Supply & Prices Department, Government of Sindh with reference to letter No.SO(G)AS&PD/2-198/2022/101 dated 09.05.2025.
- iv. Chairman, E&ACE, SGA&CD, Government of Sindh.
- v. Chairman, SPSC, SGA&CD, Government of Sindh, Hyderabad.
- vi. Deputy Secretary (Staff) to Chief Secretary, Sindh.
- vii. Deputy Secretary (Digitalization), SGA&CD.
- ✓ viii. Section Officer (CTC), SGA&CD.

(MUSADDIQUE MEMON)

SECTION OFFICER (REGULATION-I)

c.c. to :-

- (i) PS to Chief Secretary, Sindh.
- (ii) PS to Secretary (I&C), SGA&CD.
- (iii) PS to Addl. Secretary (Regulation), SGA&CD.
- (iv) PA to DS (Regulation), SGA&CD.

